**Benton Park West Neighborhood Association**

Board Meeting – Five Star Senior Center

March 4, 2014 @ 6:30-8:30 pm

1. Call to order - 6:41 pm
2. Roll Call
	1. President – Linda Hennigh, **Present**
	2. Vice President – Carrie Sleep, Absent
	3. Secretary – Scott McIntosh, **Present**
	4. Treasurer – Suzanne (Suzy) Hennigh, **Present**
	5. Member At-Large – Becky Martinez, **Present**
	6. Member At-Large – Whitney Mathis, Absent
	7. Membership Committee - Vacant
	8. Block Link – Vacant
	9. Communications – Bill Byrd, **Present**
	10. Facilities – Bill Byrd
	11. Dog Park Committee – Mandy Mankin, Absent
	12. Youth Outreach – Pam Welsh, **Present**
	13. Quality of Life and Safety – Carrie Sleep
	14. Beautification – Vacant
	15. Community Garden – Jake Roeckle and Leland Drexler-Russell, Absent
	16. Finance and Fundraising – Suzanne (Suzy) Hennigh
	17. Cherokee Street Liaison – Anne McCullough, Absent
3. Review and Approval of February Board Meeting Minutes – Pam moves, Becky seconds, passes
4. Review February Treasurer’s Report and Review 2014 Budget
5. Business
	1. Mardi Gras
		1. Items to Bring
			1. Paper towels
			2. Hand sanitizer
		2. Guard product – a Monster was stolen when cleaning up
		3. Ensure heaters are functioning before bringing them down to Soulard
		4. Possibly buy more heaters – watch for sales during the year
	2. Five Star Trivia Night
		1. Only 4 or 5 BPW folks attended, but were near the top
	3. 3rd District Police Partnership, 19th Annual Benefit Awards Luncheon
		1. Wed, March 12
		2. Sponsor a table for officers – up to $200 Bill moves, Becky seconds, passes
		3. Next year, sponsor an office of month, Bill moves, Becky seconds, passes
	4. K9 Paradise
		1. Sam and Leona have asked BPWNA to sponsor the adoption event so a tax letter may be sent to Lovey Dovey’s for donating food to K9 Paradise.
		2. Since BPWNA is not involved in the planning nor attending, it would be a miss use of our nonprofit status to provide a tax letter to a 3rd party vendor
6. Review March BPWNA agenda and calendar
	1. Add Cinco de Mayo – only a month away, so let’s promote booth and parade now
7. Open Forum
8. Adjournment – Becky moves, Suzy seconds, passes at 7:47 pm

**ACTION ITEMS**

1. All
	1. Bring $1 for 50/50 at Membership Meeting
2. Becky
	1. Ask Melt or other Cherokee Street vendor to display BPW t-shirt with sign on how/where to purchase them. Needs display on how to purchase t-shirts and sample tees. Inventory needs to be taken. – Spoke with Kelly and they’re in. Just needs tees and sample card
3. Bill
	1. New Neighbor packets
	2. Working on additional PayPal button; dog park, membership, etc
	3. Sign on how to purchase t-shirt to go along w/those displayed at storefront
	4. Check with Salvation Army/John about Adopt a Family and bell ringing sign ups
4. Christina
5. Linda
	1. Board and NA meeting agendas
	2. Letters of support
	3. Google phone – option to replace office phone
	4. Pam and Linda to purchase items at the Looking Glass
	5. Add Becky to Intuit
6. Mandy
	1. Planning a work day; trying to get mulch delivered
7. Michael
	1. Work with Scott on Housing Committee
8. Pam
	1. NAB work – need more people involved
		1. Send info to Scott and Bill to promote
	2. Get bid from Adrian for maintaining dog park
9. Scott
	1. Monthly Board and NA meeting minutes
	2. Housing Committee
		1. Schedule housing meetings; same day as Housing Corporation. If City wants a meeting or not, we’ll meet.
		2. Friday Listings
	3. T‐shirt Sales
		1. Get quote for re-order; need more larger sizes and fewer smalls
		2. Will post on Facebook, Listserv, Twitter, etc to purchase once PayPal button is on BPWNA website
		3. $20 for non‐members, and $15 for members
		4. Suzy will get notification from PayPal and should send to Board
		5. Bill and Scott will discuss logistics for distributing shirts
10. Suzy
	1. Monthly Treasurer’s and Budget report; includes year‐to‐date budget
	2. Move Cool Down category from Salvation Army to Five Star Senior Center
	3. Change petty cash categories
	4. Create a budget line item for Taste of St. Louis
	5. Move $132.86 from Expense –Communication to copier lease
	6. Move $1 from income to donations