

Benton Park West Neighborhood Association
Board Meeting Minutes

Tuesday, November 04, 2014

1. Call to order 6:35 pm
2. Roll Call
 - a. President – Linda Hennigh, Present
 - b. Vice President – Carrie Sleep, Absent
 - c. Secretary – Scott McIntosh, Present
 - d. Treasurer – Suzanne (Suzy) Hennigh, Present
 - e. Member At-Large – Becky Martinez, Present
 - f. Member At-Large – Vacant
 - g. Block Link – Vacant
 - h. Communications – Bill Byrd, Present
 - i. Facilities – Bill Byrd
 - j. Dog Park – Mandy Mankin, Absent
 - k. Youth Outreach – Pam Welsh, Present
 - l. Quality of Life and Safety – Carrie Sleep
 - m. Beautification – Vacant
 - n. Community Garden – Jake Roeckle and Leland Drexler-Russell, Absent
 - o. Finance and Fundraising – Suzy Hennigh
 - p. Cherokee Street Liaison – Anne McCullough, Absent
3. Motion to reimburse Linda Hennigh for printing in the amount of \$45 - Becky Martinez moves, Bill Byrd seconds, passes
4. Review and acceptance of October Board Meeting Minutes – change Shelly to Bill since she's not a board member until 2015; Becky Martinez moves to accept the minutes with corrections, Suzy Hennigh seconds, passes
5. Review October Treasurer's Report
6. Standing Committee Reports
 - a. Communications
 - i. Bill is resigning, but has a replacement that he'll train for the first quarter
 - ii. WebHost4Life renewal - Bill Byrd moves, Pam Welsh seconds, passes
 - b. Membership
 - c. Finance
 - d. Block Link
7. Special Committee Reports
 - a. Beautification – Stephanie McKinney may step in for 2015
 - b. Dog Park – Haven't heard from Mandy
 - c. Youth Outreach
 - i. Trunk or Treat went well, but there were fewer cars and people
 - ii. Had 7 police Explorers – great addition and could have used more
 - d. Quality of Life and Safety
 - e. Facilities
 - i. Motion to pay up to \$125 for a new copier drum; Pam Welsh moves, Scott McIntosh seconds, passes
 - ii. Office copier lease is up this month/November
 1. Recommend a new lease for \$185.60/month
 2. Scott McIntosh moves, Becky Martinez seconds, passes

- f. Garden – Linda will talk with Jake and Leland
- g. Housing
- h. Fundraising
- 8. November Meeting
 - a. Hodak's Chicken – Scott will get
 - b. Membership prizes – Becky will get
 - c. Plates and Utensils – Bill will get
 - d. Silent Auction Items
 - i. Have items from the Looking Glass
 - ii. Scott to post on social media call for new items to be donated; a basket; email Linda and/or Pam to donate your item
 - e. Other
- 9. Membership Drive
 - a. Spring event that doesn't mention "NA" to keep it a community event and less formal sounding
 - b. Hold in the Luminary?
 - c. January or early spring?
 - d. Social event with food and beverage
- 10. Cherokee Neighborhoods Happy Hour
 - a. No more events in 2014; hold during Holidays
 - b. Need to discuss 2015 plan
- 11. Discussion Items
 - a. DropBox
 - i. Purchase additional space or look for alternatives?
 - ii. For 5 accounts - \$ 556.50/annually
 - b. Signup Genius
 - i. Need to look at available options for December planning meetings
 - c. Shared Calendar
 - i. Investigate options (Wix?) for December planning meetings
- 12. Schedule Meetings
 - a. Membership Process
 - i. Karen Becker – Have her be the lead
 - ii. Include Karen & Frank Becker, Scott McIntosh, Becky Martinez
 - iii. Weekend; preferable Saturday morning in December
 - b. Treasurer Training
 - i. Include Linda, Frank and Suzy
 - ii. Frank will see which Saturdays are available meeting
- 13. Review November Neighborhood Association Meeting Agenda
 - a. No speakers to keep the meeting short; more time for socializing
 - b. Start meeting at 7:15 pm to allow for late arrivals to get food and not disrupt the meeting
 - c. Wait to do introduction until the end of the meeting to allow for folks to quickly ID others to chat with from their block/area
- 14. Adjournment – Bill Byrd moves, Becky Martinez seconds, passes at 7:59 pm

ACTION ITEMS

- I. All
 - a. Bring \$1 for 50/50 at Membership Meeting

- II. Becky
 - a. Coordinate meeting with Scott and Suzy for membership process and incentives.
 - b. Asked Melt or other Cherokee Street vendor to display BPW t-shirt with sign on how/where to purchase them. Needs display on how to purchase t-shirts and sample tees. Will make a card with purchase instructions
- III. Bill
 - a. New Neighbor packets
 - b. Working on additional PayPal button; dog park, membership, etc
 - c. Check with Salvation Army/John about Adopt a Family and bell ringing sign ups
- IV. Linda
 - a. Board and NA meeting agendas
 - b. Letters of support
 - c. Google phone – option to replace office phone
 - d. Pam and Linda to purchase items at the Looking Glass
 - e. Forward Dan Gunther's email on Oktoberfest to Bill Byrd
- V. Mandy
- VI. Pam
 - a. NAB work – need more people involved
 - i. Send info to Scott and Bill to promote
- VII. Scott
 - a. Monthly Board and NA meeting minutes
 - b. Housing Committee
 - i. Schedule housing meetings; same day as Housing Corporation. If City wants a meeting or not, we'll meet.
 - ii. Friday Listings
 - c. Wix capabilities
 - i. place to house documents
 - ii. calendar for annual occurrences
 - iii. email address after WebHost4Life ends
- VIII. Suzy
 - a. Monthly Treasurer's and Budget report; includes year-to-date budget