**Benton Park West Neighborhood Association**

Board Meeting – Five Star Senior Center

November 5, 2013 @ 6:30-8:15 PM

1. Call to Order – 6:37 pm
2. Roll Call
   1. President – Linda Hennigh, **Present**
   2. Vice President – Michael Sullivan, **Present**
   3. Secretary – Scott McIntosh, **Present**
   4. Treasurer – Suzanne (Suzy) Hennigh, **Present**
   5. Member At-Large – Becky Martinez, **Present**
   6. Member At-Large – Christina Sullivan, Absent
   7. Membership Committee – Vacant
   8. Block Link – Vacant
   9. Communications – Bill Byrd, **Present**
   10. Facilities – Bill Byrd
   11. Dog Park Committee – Mandy Mankin, Absent
   12. Youth Outreach – Pam Welsh, **Present**
   13. Quality of Life and Safety – Carrie Sleep
   14. Beautification – Vacant
   15. Community Garden – Vacant
   16. Finance and Fundraising - Vacant
3. Review and Accept October Board Meeting Minutes – Pam Welsh moves, Michael Sullivan seconds, passes
4. Review November Treasurer’s Report and 2013 Budget and Committee Report
5. The Luminary : James and Brea McAnally
   1. BPW residents
   2. Lumniary established in 2007, nonprofit since 2010
   3. Secured 2701-2707 Cherokee (new address will be just 2701); have loan commitment
   4. Applied for a special use permit, Bldg is 16,000 sq ft, anything over 7,000 needs a special permit
   5. Luminary will be bulk of space, but will have another bay for Brea’s photography business
   6. Mostly visual art and music
   7. Will hold special events, bands, library, classroom, studio space
   8. Will have a bar for event support, but not operating as a bar (catering)
   9. Approved for façade block grant; drawings approved by Cultural Resources Offices
   10. Seeking conditional letter of support; December 4 @ 8am is the hearing
   11. Parking
       1. Casa Loma owns a lot behind them and is willing to rent out.
       2. City lots behind former Globe Drugs building
   12. Security
       1. Would have staff to act as bouncers
       2. Ticketed events will have 2 people at the door
   13. Will have a commercial dumpster
   14. Warming kitchen, not a full kitchen
   15. Estimated 3 month build out; should close loan December.
   16. Motion to write a letter of support: Bill Byrd moves, Becky Martinez seconds, passes
6. Committee Reports
   1. Linda requests to be reimbursements for Cherokee Station House and Business Tour: Bus and driver fee $205, Taste of St. Louis supplies $21.73, Easter Eggstavaganza + Trunk or Treat printing $40.54 and ; Suzie moves, Pam Welsh seconds, passes
   2. Porch Newsletter
      1. Nov/Dec Porch is combined; any events or announcement needed by Fri, Nov 8
      2. May want to include anything that happens the first week of January
      3. Consider writing articles
      4. Promote a different committee each issue
      5. Seek volunteers for events the month before
   3. Dog Park
      1. Chris Schmidt volunteered to chair committee per Linda
      2. Recommend hiring a landscaper to maintain the park
7. New Business
   1. Vacant committee chair positions, committee to search for candidates
   2. Fiscal Sponsorship in general
      1. Too much for the Board to take on at this time
      2. Pam Welsh moves to table, Bill seconds, passes
   3. LRA is asking for $300K insurance on new garden lot
      1. Talking with agent about adjusting current coverage
   4. Looking Glass fundraiser 2013
      1. Still have credit left from 2012
      2. Not hold in 2013, but consider for other programs in 2014
      3. Pam Welsh moves, Becky Martinez seconds, passes
   5. Stl250 participation
      1. They will promote any event existing or new, but would like a St. Louis theme
      2. Example: Mardi Gras theme would be St. Louis history
   6. NOM
      1. Have list from September meeting who are willing to volunteer
      2. Need someone to be the main letter writer for neighborhood
   7. Salvation Army Holiday bell ringing
      1. Bill will check with Salvation Army/John about sign ups
      2. Would have sign up at November potluck
   8. Healthy Corner Store
      1. Penny Saver no longer involved
      2. Still have grant money
      3. Salvation Army is holding the healthy eating/cooking classes
      4. Possibly get involved with a Cherokee Street store
   9. November potluck
      1. Thurs, Nov 21
      2. Hodak’s chicken, drinks, and paper products provided by BPWNA
      3. Motion to allocate up to $150 for the potluck; Bill moves, Becky Martinez seconds, passes
   10. Planning and Budget 2014 Committee dates
       1. Hold first meeting in place of December Board meeting
       2. Invite Whitney to attend
       3. Retailer fundraiser - similar to Looking Glass, but in BPW.
       4. BPWNA to do things for Salvation Army and Five Star Senior Center
8. Old Business
   1. Gravois Planing Mill
      1. Have 24 people on the tour
      2. Have retail of crown moldings, baseboards, and other trim in stock
      3. Can create a new knife to match moldings; $200 fee to cut a knife
   2. Trunk or Treat
      1. Line was over an hour; estimating 600 kids
      2. Would like more cars next year
9. Adjournment; Pam moves, Becky seconds, passes at 8:32 pm

**ACTION ITEMS**

1. All
   1. Bring $1 for 50/50 at Membership Meeting
2. Becky
   1. Ask Melt or other Cherokee Street vendor to display BPW t-shirt with sign on how/where to purchase them. Needs display on how to purchase t-shirts and sample tees. Inventory needs to be taken. – Spoke with Kelly and they’re in. Just needs tees and sample card
3. Bill
   1. New Neighbor packets
   2. Working on additional PayPal button; dog park, membership, etc
   3. Sign on how to purchase t-shirt to go along w/those displayed at storefront
   4. Check with Salvation Army/John about Adopt a Family and bell ringing sign ups
4. Christina
5. Linda
   1. Board and NA meeting agendas
   2. Letters of support
   3. Google phone – option to replace office phone
   4. Pam and Linda to purchase items at the Looking Glass
   5. Add Becky to Intuit
6. Mandy
   1. Planning a work day; trying to get mulch delivered
7. Michael
   1. Work with Scott on Housing Committee
8. Pam
   1. NAB work – need more people involved
      1. Send info to Scott and Bill to promote
   2. Get bid from Adrian for maintaining dog park
9. Scott
   1. Monthly Board and NA meeting minutes
   2. Housing Committee
      1. Schedule housing meetings; same day as Housing Corporation. If City wants a meeting or not, we’ll meet.
      2. Friday Listings
      3. Realtor Tour before Big BIG Tour, Thurs, Sept 19
   3. Silent Auction Planning meeting (HOLD for 2014)
      1. Schedule a meeting to discuss
      2. Activity? Ex: trivia
   4. T‐shirt Sales
      1. Get quote for re-order; need more larger sizes and fewer smalls
      2. Will post on Facebook, Listserv, Twitter, etc to purchase once PayPal button is on BPWNA website
      3. $20 for non‐members, and $15 for members
      4. Suzy will get notification from PayPal and should send to Board
      5. Bill, Mandy, and Scott will discuss logistics for distributing shirts
10. Suzy
    1. Monthly Treasurer’s and Budget report; includes year‐to‐date budget
    2. Move Cool Down category from Salvation Army to Five Star Senior Center
    3. Change petty cash categories
    4. Create a budget line item for Taste of St. Louis
    5. Move $132.86 from Expense –Communication to copier lease
    6. Move $1 from income to donations

**Programming 2013**

1. February
   1. Mardi Gras (2/09)
2. March
   1. Easter Eggstravaganza (3/30)
3. April
   1. Dog Park Opening (4/13)
4. May
   1. Cinco de Mayo (5/04) – walk in Parade
5. June
   1. Neighborhood Wide Yard Sale (6/01)
6. July
   1. Fair St. Louis
   2. ~~Salvation Army Back-to-School; Bill will ask Salvation Army to attend Aug Board Meeting and Carrie will ask Concordia to attend as well. Potential partnerships and would need to ask for dollars then.~~
7. August
   1. National Night Out (8/06)
   2. ~~Rummage Sale (8/24)~~
   3. ~~Movie in the Park (8/31) rained out~~
8. September
   1. Cherokee Station House & Business Tour (9/19)
   2. Taste of St. Louis (9/27-9/29)
9. October
   1. Trunk or Treat (10/27)
10. November
    1. Potluck at Membership Meeting (11/21)
11. December
    1. ~~Looking Glass Fundraiser (12/05)3~~
    2. ~~Holiday Bazaar (12/07)~~
       1. ~~Ask Peter and Paul about partnering/cross promoting~~
       2. ~~Hold in space on Cherokee Street~~