

## Benton Park West Neighborhood Association – Board Meeting

Tuesday, February 09, 2015

Call to order – 6:34 pm

1. Roll Call
  - a. President, Linda Hennigh, Present
  - b. Vice Present, Becky Martinez, Present
  - c. Secretary, Scott McIntosh, Present
  - d. Treasurer, Frank Becker, Present
  - e. Member At-Large, Roz Ball, Absent
  - f. Member At-Large, Vacant
  - g. Block Link, Vacant
  - h. Communications, Bill Byrd, Present
  - i. Finance, Frank Becker, Present
  - j. Membership – Karen Becker, Present
  - k. Beautification, Stephanie McKinney, Absent
  - l. Community Garden, Jake Roeckle, Absent and Leland Drexler-Russell, Present
  - m. Dog Park, Mandy Mankin, Absent
  - n. Facilities, Bill Byrd
  - o. Fundraising, Vacant
  - p. Quality of Life and Safety, Carrie Sleep, Absent
  - q. Youth Outreach, Pam Welsh, Present
  - r. Cherokee Street Liaison, Anne McCullough, Absent
2. Review and acceptance of January Board Meeting Minutes – Frank Becker moves, Becky Martinez seconds, passes
3. Review January Treasurer’s Report and 2015 Budget
4. Vote
  - a. Reimburse Linda for \$493.36 for Cardinal Game tickets – Bill Byrd moves, Becky Martinez seconds, passes
5. Standing Committees
  - a. Block Link
  - b. Communications
  - c. Finance
  - d. Membership
    - i. Hold January 2016 Member Appreciation Event (Sat, Jan. 30, 2016)
    - ii. New Membership Proposal
      1. Extra raffle tickets for paid members
      2. Will get improved raffle items
      3. Bill Byrd moves to accept, Becky Martinez seconds, passes
6. Special Committees
  - a. Beautification
  - b. Community Garden
  - c. Dog Park
    - i. Karen Becker noticed Dog Parks in the Mardi Gras Pet Parade – suggest having BPW Dog Park in future pet/dog parades.
  - d. Facilities
  - e. Fundraising

- i. Someone who keeps track of the money at fundraisers (ex: Mardi Gras)
    - ii. Help secure volunteers for the fundraisers (ex: Oktoberfest)
  - f. Housing
  - g. Quality of Life and Safety
  - h. Youth Outreach
- 7. Discussion Items
  - a. Action Items
  - b. Review Leland Russell's request for a letter of support for Regional Arts Commission grant
    - i. Garden Art Project
      - 1. 4 metal bees and 1 large Lady Bug
      - 2. Do a Lady Bug metal sculpture as "free to pick" vegetables in an attempt to slow theft
      - 3. Bug sculptures will be staked into the ground, but can be cut off with a torch to move should the garden lease be lost
      - 4. Light up display (solar, LED)
      - 5. The final size bugs will run about \$1K each
      - 6. Grant is \$3K, so would need additional \$2K (\$5K total budget)
    - ii. City of Nights St. Louis via CAMP (501c3 sponsor)
      - 1. Two Letters of Support: one for RAC and one for Missouri Art Council grants; written for CAMP and City of Nights St. Louis
      - 2. Seeking grant to use for two separate projects
        - a. MAC
          - i. One project: City of Nights Festival (\$5k- MAC)
          - ii. CAMP will use \$2K of MAC grant for the People's Joy Parade
        - b. RAC
          - i. Garden Art project
        - c. Both MAC and RAC require matching funds; seeking \$1,500
      - 3. Send any letters of support to Leland to attach to grant application
      - 4. Leland's address is 2020 Missouri Ave
      - 5. Bill Byrd moves to support both letters, Becky Martinez, passes
      - 6. Scott will contact Leland about the exact dollar amount he would like from BPWNA;
        - a. Would pledge dollars, but not write the check until needed.
        - b. Mention we can't determine a dollar amount now until we fundraise at Mardi Gras.
      - 7. Grant applications are March 4
- c. Salvation Army Friday Basketball
  - i. Promote to neighborhood youth
  - ii. \$1 /month or \$10/year which includes pizza
- d. New Board Meeting Nights?
  - i. 2<sup>nd</sup> Monday of each month
  - ii. Bill moves to accept, Frank Becker seconds, passes
- e. Mardi Gras
  - i. Frank has petty cash
  - ii. May need to purchase 100ft outdoor extension cord
  - iii. Need clip lamps for end of day

- f. Da Com lease and maintenance amount for 2015 – still don't know the amount, but may have under budgeted by \$300-500.
- g. 3<sup>rd</sup>/4<sup>th</sup> District Police Appreciation Luncheon
  - i. Mon, March 9 @ 12 pm
  - ii. \$25/person
- h. Five Star Senior Center Trivia Night
  - i. Sat, Feb 21 @ 6 pm
  - ii. Promote trivia night at Membership Meeting
  - iii. For future trivia nights, collect names for lottery system for a free ticket; BPWNA would buy a table
- i. SLACO Membership
  - i. Have Executive Director talk to Membership Meeting
  - ii. Bill moves to pay \$50 annual membership fee, Karen Becker seconds, passes
- j. Change from PNC Bank
  - i. Issues bank cards being issued
  - ii. Issues with adding/removing admins to account
  - iii. Explore other options; consider fees and locations
- k. Google Calendar
  - 1. Free
  - 2. Can set up reminder and reoccurrence
  - 3. Secretary to updated as need after others add their items
  - 4. Outline items to be added; regularly scheduled payments, renewals, applications, etc.
  - 5. Use @bentonparkwest.org emails when possible
  - 6. Invite bpwnaboard@googlegroups too!
  - 7. Have everyone try it and add items with reminders
- 8. Review February Neighborhood Association Meeting Agenda
- 9. Open Forum
- 10. Adjournment – Bill Byrd moves, Frank Becker seconds, passes at 8:51 pm

## **ACTION ITEMS**

- I. All**
  - a. Bring \$1 for 50/50 at Membership Meeting
- II. Becky**
  - a. Take t-shirt and cards to Melt to be displayed for sale
  - b. Send bio
- III. Bill**
  - a. Print T-shirt cards for Becky
  - b. Google phone – replace office phone
  - c. Ketsia follow up about business getting a red kettle w/or w/out a ringer and what it would take
  - d. July talk to Dan Gunther about Oktoberfest
- IV. Frank**
  - a. Monthly Treasurer's and Budget report; includes year-to-date budget
  - b. Discuss new CD in March 2015 when current CD expires; add \$10K?
  - c. Correct Becky's membership and silent auction from Square info

- d. Send bio
- e. Send headshot if you want it added to the website
- f. Frank to explore new banking options; fees and locations
- V. Karen**
  - a. Welcome Wagon proposal
- VI. Linda**
  - a. Board and NA meeting agendas
  - b. Put page numbers on the Board meeting agenda
  - c. Pay to join SLACO; ask director to speak to Membership Meeting
- VII. Mandy**
  - a. Name the dog park
- VIII. Pam**
  - a. NAB work – need more people involved
    - i. Send info to Scott and Bill to promote
- IX. Roz**
  - a. Send bio
  - b. Send headshot if you want it added to the website
- X. Scott**
  - a. Monthly Board and NA meeting minutes
  - b. Send monthly reminder to Anne about membership meeting; if she can't make it to send report for me to share at meeting
  - c. Include Cherokee Games and Cherokee Neighborhoods Meeting Minutes in Communications Report; ensure Bill has for the report.
  - d. Letters of support
  - e. Housing Committee
    - i. Post update BPW real estate listings on Fridays
    - ii. Schedule housing meetings; same day as Housing Corporation. If City wants a meeting or not, we'll meet.
  - f. Website
    - i. Add monthly Board and Membership meeting minutes
    - ii. Update headshots for Frank and Roz